

## Perrysburg Town Board

Minutes of the Regular Monthly Meeting of the Town Board, Town of Perrysburg, Cattaraugus County, NY, November 14, 2022 at the Town Hall

**PRESENT:** Dennis Parker, Town Supervisor • Randy LaChausse, Councilman • Michael Sternisha, Councilman • Christopher Trybus, Councilman • Dan York, Councilman

**ALSO PRESENT:** Tamara A Utley, Town Clerk  
Dan Stang, Highway Supt.

---

Supervisor called the meeting to order at 7:01 p.m. with the Pledge of Allegiance

Open at 7:03 p.m.

### PUBLIC HEARING #1 – 2023 Preliminary Budget

- Discussion on the proposed Fire Protection Contract between the Town of Perrysburg and Village of Gowanda

Motion by Supervisor Parker, second by Councilman York to adopt a 3 year contract at the following rates:

FY2023	\$2061
FY2024	\$2082
FY2025	\$2103

**PARKER – AYE YORK – AYE LACHAUSSE – AYE  
STERNISHA – AYE TRYBUS - AYE**

Open at 7:14 p.m.

### PUBLIC HEARING #2 – TOWN COMPREHENSIVE PLAN

#### **GOOD OF THE COMMUNITY**

- Versailles Community Hall Fall Bazaar, November 19<sup>th</sup> from 9am-3pm – refreshments will be available
- Perrysburg Vol. Fire Company Pancake Breakfast – Supervisor Parker and Councilman LaChausse reported that both attended the breakfast and it was a well attended event; hopeful that it will, once again, become a monthly community event

**MINUTES OF THE OCTOBER 11<sup>TH</sup> REGULAR BOARD MEETING:** Motion by Councilman Sternisha, second by Councilman York to accept the minutes as submitted

**STERNISHA – AYE YORK – AYE LACHAUSSE – AYE  
PARKER – AYE TRYBUS - AYE**

### REPORTS:

**Building & Code Enforcement Officer:** Completed fifteen inspections, issued two building permits in the amount of \$122

**Assessor's Report:** Forty-one percent of the residential Data Mailers (property description reports) have been returned; Exemption renewal notices will be

mailed out late November; Town Hall hours will be increased during exemption season; three property transfers in September

**Water Dept. Report:**

**Central** – processed 1,120,000 gallons for a daily average of 36,141 gallons. Sixteen UFPO and one work order

**Versailles** – used 191,106 over the month of October for a daily average of 6,165 gallons per day; one work order

Dan Stang reported that the transition of water districts from Gowanda to Perrysburg took place on November 1<sup>st</sup>, both municipalities met with the Cattaraugus County Health Department prior to the transition.

Town has two full license holders, one worker has half of his license and one worker has no license but looking into the process; will get on Ross Valve schedule for next year to service the PRV valves, it will be costly but necessary maintenance for the system

**Sewer Report:**

**Route 39 Station:** Dan Stang reported that he and his crew switched the valves in the main pit; all of the backflows are new; there are four pumps, two in the hole and two spare

**North Road Station:** there are four pumps for North Road location, two in the hole and two spares

**Highway Supt. Report:** changing pipes, finishing odd jobs, blacktop where pipes were changed; road, ditch and pipe repairs; sand and salt mixed and ready to go; trucks set up for winter; putting things away for the winter; a few big projects this fall included a big ditching job on Eaton Road and a two week project on Route 39 to replace a town DI pipe near the Perrysburg Diner

**Justice Report:** Justice Dankert closed thirteen V/T cases for a total reported to the State Comptroller \$2457

**Dog Control Officer's Report:** Held a stray for over a month, it was adopted out to someone in Boston; two dogs killed ten chickens and eight pheasants, issued a ticket to the owner; Mackinaw Road resident had ten dogs, only two of the ten were licensed, issued tickets for the unlicensed dogs; gave notice to three people to get their dogs licensed; German Shepherd missing from Mackinaw Road

**Town Clerk Report:** Collected \$2,259 for the month of October. \$826.68 was the town portion paid to the Supervisor

**Supervisor's Report:** financial report prepared by Bahgat & Laurito-Bahgat is on file in the Town Clerk's office

Introduced by Supervisor Parker, second by Councilman LaChausse:

**LOCAL LAW #1 OF 2022 – Administration & Enforcement of the Uniform Code and Energy Code**

This local law provides for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) in this Town. This local law is adopted pursuant to section 10 of the Municipal Home Rule Law. Except as otherwise provided in the Uniform Code, the Energy Code, other state law, or other section of this local law, all buildings, structures, and premises, regardless of use or occupancy, are subject to the provisions of this local law.

A Public Hearing on this Local Law shall be held on December 12<sup>th</sup> at 7:00 p.m.

**PARKER – AYE LACHAUSSE – AYE STERNISHA – AYE  
TRYBUS – AYE YORK - AYE**

**CORRESPONDENCE**

- Jody Shaw – effective December 31<sup>st</sup> accepted with regret, the resignation of 24 year Historian Jody Shaw. Jody has recommended Steve Stockwell as her replacement
- Rosa Mykins – request approved to use Town Hall on December 3<sup>rd</sup> at Noon for a neighborhood watch meeting; Councilman Trybus will be in attendance and will close and lock the Town Hall following the meeting
- NYS Agriculture & Markets Dog Control Officer Inspection Report rated Satisfactory
- NYS Agriculture & Markets Municipal Shelter Inspection Report rated Unsatisfactory due to no current contract or lease with the municipality on premises
- Gowanda Area Chamber of Commerce – Village of Gowanda 175<sup>th</sup> birthday celebration on August 12, 2023; all are invited to participate

**APPOINTMENT OF TOWN HISTORIAN EFFECTIVE JANUARY 1, 2023**

Motion by Supervisor Parker, second by Councilman York to appoint Steve Stockwell of Versailles as the Town of Perrysburg Historian effective January 1, 2023

**PARKER – AYE YORK – AYE LACHAUSSE – AYE  
STERNISHA – AYE TRYBUS - AYE**

**OLD BUSINESS**

- West Perrysburg Road cemetery maintenance for next year; Town Clerk will contact M & M Lawn Care and another landscaping company, Supervisor Parker will contact a company in the area
- Water line mowing – too late this season, will have to be done next year

**NEW BUSINESS**

- Year end meeting to be held Thursday, December 29<sup>th</sup> at 6:00 pm

**BUDGET TRANSFERS**

General Fund

\$75	from	A1110.1B	Justices Court Officer
	To	A1110.2	Justices Equipment

\$1650 from A1990.4 Contingent Account  
 To A1440.4 Engineer Contractual

\$1700 from A1990.4 Contingent Account  
 To A1910.4 Special Items Unallocated Insurance

Gowanda Prospect Street Water

\$100 from GW8330.2 Purification Equipment  
 To GW1410.4 Clerk Contractual

Sewer Fund

\$200 from SS1910.4 Contingent Account  
 To SS1410.4 Clerk Contractual

\$1000 from SS1910.4 Contingent Account  
 To SS8130.4 Sewage Treatment & Disposal

Motion by Supervisor Parker to approve the budget transfers, second by Councilman LaChausse

**PARKER – AYE LACHAUSSE – AYE STERNISHA – AYE  
 TRYBUS – AYE YORK – AYE**

**ABSTRACT #11 of 2022, Vouchers #397 - #443 – Audit of Claims**

General Fund Townwide	A	\$ 9,003.73		
Highway Fund Townwide	DA	\$ 25,584.81		
Gowanda Prospect St. Water	GW	\$ 209.29		
Capital Projects Fund	H	\$ -		
Central Water	PW	\$ 8,943.08		
Street Lighting	SL	\$ 398.95		
Special Residential	SR	\$ 1,017.18		
Special Sewer	SS	\$ 2,600.01		
Versailles Water	VW	\$ 1,102.30		
<b>Total:</b>		<b>\$ 48,859.35</b>		

Totals from each fund were read by the Town Clerk. Motion by Councilman LaChausse, second by Councilman York to pay all audited vouchers #397 thru 443 in the amount of \$48,859.35

**LACHAUSSE- AYE YORK- AYE TRYBUS - AYE  
 PARKER – AYE STERNISHA - AYE**

**BOARD MEMBER COMMENTS**

- Councilman York inquired about increasing the mileage rate; tabled until reorganizational meeting in January

- Councilman York thanked the Town Highway Department for the prompt removal of downed trees on Prospect Street

8:07PM – CLOSE PUBLIC HEARING #1; no one spoke for or against

8:08PM – CLOSE PUBLIC HEARING #2; no one spoke for or against

**RESOLUTION #18 OF 2022 – Adoption of the Preliminary FY 2023 Budget as Final Motion by Supervisor Parker, second by Councilman Sternisha to adopt the preliminary budget as the Final FY2023 budget**

**PARKER – AYE STERNISHA – AYE LACHAUSSE – AYE  
TRYBUS – AYE YORK – AYE**

**RESOLUTION #19 OF 2022 – Adoption of the Town Comprehensive Plan Motion by Councilman LaChausse, second by Councilman York to adopt the Town Comprehensive Plan and refer to the Cattaraugus County Planning Department**

**LACHAUSSE – AYE YORK – AYE PARKER – AYE  
STERNISHA – AYE TRYBUS – AYE**

8:09PM – Motion by Councilman LaChausse, second by Councilman Trybus to enter Executive Session to discuss employment of individuals

**LACHAUSSE – AYE TRYBUS – AYE PARKER – AYE  
STERNISHA – AYE YORK - AYE**

9:01PM – Motion by Councilman Sternisha, second by Supervisor Parker to enter regular session

**STERNISHA – AYE PARKER – AYE LACHAUSSE – AYE  
TRYBUS – AYE YORK – AYE**

Motion by Councilman York, second by Councilman Sternisha to pay annual salary of \$18,000 to each of the four town employees for work in the Town's water districts; remainder of FY2022 will be prorated and each of the four will receive the same flat rate

**YORK – AYE STERNISHA – AYE PARKER – AYE  
LACHAUSSE – AYE TRYBUS - AYE**

9:07pm Motion by Councilman York to adjourn                      ALL AYE    MOTION CARRIED

**Respectfully Submitted,**

---

**Tamara A. Utley, Town Clerk**