

## Perrysburg Town Board

Minutes of the Regular Monthly Meeting of the Town Board, Town of Perrysburg, Cattaraugus County, NY, February 14, 2022 at the Town Hall

**PRESENT:** Dennis Parker, Town Supervisor • Randy LaChausse, Councilman • Michael Sternisha, Councilman • Christopher Trybus, Councilman • Dan York, Councilman

**ALSO PRESENT:** Tamara A Utley, Town Clerk  
Dan Stang, Highway Supt.

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Supervisor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance

**MINUTES OF THE PREVIOUS MEETING:** Motion by Councilman Sternisha, second by Councilman Trybus to approve the January 10, 2022 minutes as submitted

ALL AYE MOTION CARRIED

### REPORTS:

**Building & Code Enforcement Officer:** Completed twenty (20) inspections and one (1) permit

**Assessor's Report:** Exemption renewals are due by March 1, 2022; property owners who have not submitted their application by mid-February will be contacted; Pursuant to Section 501 of NYS Real Property Tax Law, the Notice Concerning the Examination of Assessment Inventory and Data must be displayed on the Town Hall bulletin board and published in Town's official paper; Assessor's office will take care of publishing the notice and the Dunkirk Observer will invoice the Town. Corresponded with several property owners about assessments, tax bills and exemptions; three (3) sales were added for the month of December; more information can be found at <https://maps2.cattco.org/MonthlySales/Dec2021.htm>

**Water Dept. Report:** None

**Sewer Report:** Dan Stang reported on the ongoing problems at the Route 39 lift station including starter problems, bad check valve and manual valve that needs to be changed; Highway Department will do the work to repair valves; pump still at Dunkirk Electric

**Highway Supt. Report:** Plowing and sanding; moving snow for traffic safety; working on equipment as needed;

Following discussion regarding new truck order under state bid

Motion by Councilman LaChausse, second by Councilman Trybus to approve price increase of new truck order from \$255,532 in December 2021 to \$272,991.96 state bid pricing, as follows:

Cab/chassis \$134,632.96                      Equipment \$138,359.00

ALL AYE MOTION CARRIED

**Justice Report:** Justice Dankert closed eighteen (18) V/T cases, two (2) Penal Law cases and one (1) animal control case; \$2428 reported to the State Comptroller

**Dog Control Officer's Report:** Stray picked up was returned to owner

**Town Clerk / Tax Collector Report:** Town Clerk collected \$1737.25 for January; \$917.75 was the town portion paid to the Supervisor  
Tax Collector collected \$1,358,272.33 in Town & County taxes in the month of January; Town Supervisor was paid the warrant amount of \$640,877.84

**Supervisor's Report:** financial report prepared by Bahgat & Laurito-Bahgat is on file in the Town Clerk's office; spent time at Town Hall signing checks

Motion by Supervisor Parker, second by Councilman Sternisha to introduce **RESOLUTION #12 OF 2022 - AGREEMENT TO SPEND HIGHWAY FUNDS 2022**  
WHEREAS, an agreement between the Town of Perrysburg and the County of Cattaraugus, pursuant to the provisions of Section 284 of the Highway Law, agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways shall be expended for primary work and general repairs on 71.2 miles of town highways  
BE IT HEREBY RESOLVED BY the Perrysburg Town Board to execute the 2022 Agreement; one copy to be filed with Cattaraugus County and one copy to be filed with the Town Clerk

**PARKER – AYE STERNISHA – AYE LACHAUSSE – AYE  
TRYBUS – AYE YORK – AYE**

#### **PLANNING/ZONING BOARD MEMBER – VACANCY**

Letter of interest from Lisa Towne to be considered for the vacancy on the Planning/Zoning Board and secretary to that Board;

- During discussion it was stated that the secretary position is to be filled by the Planning/Zoning Board not the Town Board
- Motion by Councilman York, second by Supervisor Parker to appoint Lisa Towne to fill the vacancy on the Planning/Zoning Board ALL AYE MOTION CARRIED

#### **OLD BUSINESS**

- Discussion on eligible uses for ARPA funds
- Discussion about cleanup of the cemetery on Airview Drive

#### **NEW BUSINESS**

- Supervisor Dennis Parker appointed Dick Gabel as Deputy Supervisor
- Hazard Mitigation Grant opportunity discussion – Councilmen Trybus and York will look into this grant opportunity
- The Town Board will audit the Town Supervisor's books at 6:30 p.m. on March 14<sup>th</sup>

Motion by Councilman LaChausse, second by Councilman York to introduce the following

**RESOLUTION #13 OF 2022 - INTER-MUNICIPAL HIGHWAY SHARED SERVICES AGREEMENT WITH ERIE COUNTY**

BE IT HEREBY RESOLVED by the Perrysburg Town Board to authorize Supervisor Parker to sign the Inter-Municipal Highway Shared Services Agreement with Erie County and to file a copy with the Town of Collins

**LACHAUSSE – AYE YORK – AYE PARKER – AYE  
STERNISHA – AYE TRYBUS – AYE**

Motion by Councilman Sternisha, second by Supervisor Parker to introduce the following

**RESOLUTION #14 OF 2022 – AGREEMENT WITH BAHGAT & LAURITO-BAHGAT**

BE IT HEREBY RESOLVED by the Perrysburg Town Board to authorize Supervisor Parker to sign the agreement with Bahgat & Laurito-Bahgat for, but not limited to, bookkeeping and payroll as per the agreement

**STERNISHA – AYE PARKER – AYE LACHAUSSE – AYE  
TRYBUS – AYE YORK – AYE**

**2022 EUROPEAN CHERRY FRUIT FLY SURVEY IN NY CONDUCTED BY THE USDA**

Motion by Supervisor Parker, second by Councilman LaChausse to sign the USDA Property Access Request form allowing USDA technicians access to Town property to conduct their survey

**ALL AYE MOTION CARRIED**

**ABSTRACT #2 of 2022, Vouchers #30-75 – Audit of Claims**

General Fund Townwide	A	\$ 20,766.09		
Highway Fund Townwide	DA	\$ 29,138.77		
Gowanda Prospect St. Water	GW	\$ 258.26		
Capital Projects Fund	H	\$ 2,850.00		
Central Water	PW	\$ 5,995.27		
Street Lighting	SL	\$ 691.72		
Special Residential	SR	\$ 1,349.12		
Special Sewer	SS	\$ 2,809.81		
Versailles Water	VW	\$ 674.06		
<b>Total:</b>		<b>\$ 64,533.10</b>		

Totals from each fund were read by the Town Clerk. Motion by Supervisor Parker, second by Councilman Sternisha to pay all audited vouchers #30 thru #75 in the amount of \$64,533.10

**PARKER - AYE STERNISHA- AYE TRYBUS - AYE  
LACHAUSSE – AYE YORK- AYE**

**BOARD MEMBER COMMENTS**

- Councilman York inquired about farm animals being housed at residences within the limits of the Hamlet of Perrysburg, he will follow up with Code Enforcement Officer
- Discussion about snowmobile complaints

8:15 p.m. Motion by Supervisor Parker, second by Councilman York to enter Executive Session to discuss a personnel matter                    ALL AYE    MOTION CARRIED

8:40 p.m. Motion by Supervisor Parker, second by Councilman LaChausse to enter regular session of Town Board meeting                    ALL AYE    MOTION CARRIED

8:41 P.M. Motion by Councilman York, second by Councilman Sternisha to adjourn                    ALL AYE    MOTION CARRIED

**Respectfully Submitted,**

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**Tamara A. Utley, Town Clerk**