

## Perrysburg Town Board

Minutes of the Regular Monthly Meeting of the Town Board, Town of Perrysburg, Cattaraugus County, NY, April 10, 2023 at the Town Hall

**PRESENT:** Dennis Parker, Town Supervisor • Randy LaChausse, Councilman • Michael Sternisha, Councilman • Christopher Trybus, Councilman • Dan York, Councilman

**ALSO PRESENT:** Tamara A Utley, Town Clerk  
Dan Stang, Highway Supt.  
Jim Musacchio, Town Attorney (until 7:20 pm)  
Marlene Graff  
Tim Mesch  
Dave Swift

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Supervisor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance

**GOOD OF THE COMMUNITY:** none

**PUBLIC COMMENTS/QUESTIONS:** none

**MINUTES OF THE PREVIOUS MEETING:** Motion by Councilman Sternisha, second by Supervisor Parker to accept the March meeting minutes as submitted

STERNISHA – AYE PARKER – AYE LACHAUSSE – AYE  
TRYBUS – AYE YORK – AYE

### REPORTS:

**Building & Code Enforcement Officer:** Completed eleven inspections and issued one permit for thirty-five dollars (\$35)

**Assessor's Report:** 2023 exemption deadline was March 1st; Notice of Completion of Tentative Assessment Roll displayed on the Town Hall bulletin board and published in the Town's official newspaper; Informal Assessment Reviews on March 14 & 28 were very successful with a total of thirty four (34) property owners attending. Everyone that submitted an Informal Assessment Review Application will be notified of the Assessor's determination the first week of May. Those still not satisfied with their assessment can grieve it with the Board of Assessment Review at the Town Hall on June 7<sup>th</sup> from 4-8pm. The required form, RP-524, is available online, at the assessor's office and at the Town Hall. There were eight (8) property transfers in February

**Water Dept. Report:** Completed first quarter meter readings, working on a few meters, finding broken remotes; Central District chlorine levels a little high but water dept. monitoring and are leveling out

**Sewer Report:** Dunkirk Electric still has two of the Town's pumps in for repair, Dan Stang reported that he will contact them as a reminder; still have one spare for each pit

**Highway Supt. Report:** Cold patching where needed; started brooming streets; cutting trees after the wind storm; roadside winter clean up started; new truck came in and currently is in Watertown at the equipment dealer; two trucks half way tore apart from winter; there were downed electric lines during the wind storm - just a strong reminder to stay away from downed wires and call electric company

**Justice Report:** Justice Dankert closed twenty-two (22) V/T cases, one (1) Penal Law case and one (1) animal control case; Total reported to State Comptroller is \$3721

**Dog Control Officer's Report:**

March

- found two (2) puppies about six weeks old on Versailles near Van Vleck & took to a rescue; owner from Lincoln Street claimed the stray picked up on Main Street; sent ten (10) delinquent license notices

April

- two (2) stray dogs running in Versailles; repeat offender claimed stray picked upon Main Street

**Town Clerk Report:** Collected \$983.25 for the month of March; \$347.05 was the town portion paid to the Supervisor. The Town Clerk's office will be closed Monday, April 24 & Tuesday, April 25<sup>th</sup> as the Clerk will be attending training at the NYS Town Clerk Conference

**Tax Collector Report:** For the month of March, received \$92,190.57 in taxes and \$1,815.68 in interest payments. The Cattaraugus County Treasurer was paid a final payment of \$142,108.40 and the unpaid taxes have been returned to the Treasurer's office

**Supervisor's Report:** financial report prepared by Bahgat & Laurito-Bahgat is on file in the Town Clerk's office

**OLD BUSINESS**

- Town Board performed audit of the Supervisor's books
- Board of Ethics needs to be updated – Randy LaChausse and Dave Swift expressed interest in serving – table until next month
- Following discussion about dog license fees, it was decided that the fees will remain the same: \$5.00 (spayed/neutered) and \$13.00 (unspayed/neutered)

**RESOLUTION #12 OF 2023 - BUDGET MODIFICATION**

Motion by Councilman LaChausse, second by Councilman York to introduce resolution #12 of 2023 to modify the 2023 adopted budget by increasing Revenue Line A3800 State Aid JCAP Grant by \$18,260 and Increasing Expenditure Line A1110.2 Justices Equipment by \$18,260 to reflect JCAP grant awarded to town

LACHAUSSE – AYE YORK – AYE PARKER – AYE  
 STERNISHA – AYE TRYBUS - AYE

**BOARD MEMBER COMMENTS**

- Councilman York reported that he attended a “Powers & Duties” remote training session sponsored by Southern Tier West – if anyone is interested in getting a copy of the PDF, Councilman York will provide it
- Councilman LaChausse will not be at next month’s Town Board meeting
- Supervisor Parker asked if a Board member will not be attending a monthly Board meeting, please notify someone in advance

**ABSTRACT #4 of 2023, Vouchers #129 – 168 – Audit of Claims**

General Fund Townwide	A	\$ 8,760.22		
Highway Fund Townwide	DA	\$ 13,695.77		
Gowanda Prospect St. Water	GW	\$ 8,178.54		
Capital Projects Fund	H	\$ -		
Central Water	PW	\$ 3,436.51		
Fire Protection District	SF	\$ 2,500.00		
Street Lighting	SL	\$ 384.50		
Special Residential	SR	\$ 403.45		
Special Sewer	SS	\$ 2,097.59		
Versailles Water	VW	\$ 741.62		
Total:		\$ 40,198.20		

Totals from each fund were read by the Town Clerk. Motion by Supervisor Parker, second by Councilman Sternisha to pay all audited vouchers

**PARKER – AYE STERNISHA - AYE LACHAUSSE- AYE  
 TRYBUS – AYE YORK- AYE**

7:37 pm - Motion by Councilman Sternisha to adjourn

**Respectfully Submitted,**

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**Tamara A. Utley, Town Clerk**