

December 29, 2022
PERRYSBURG TOWN BOARD MEETING AGENDA
PLEASE TURN OFF CELL PHONE RINGER

- Call to Order with Pledge to the Flag**
- Adoption of Local Law #1 of 2022 - Administration & Enforcement of the Uniform Code and Energy Code**
- Minutes of the December 12th Town Board meeting**
- Code Enforcement Officers November Report**
- New business**
 - *Set January audit dates for Town Justice, Town Clerk/Tax Collector/Water Billing Clerk, Perrysburg and Versailles Vol. Fire Departments (*all departments are available on January 7th)
 - Budget transfers
- Board Member comments**
- Audit of Claims**
- Motion to adjourn**

Perrysburg Town Board

Minutes of the Regular Monthly Meeting of the Town Board, Town of Perrysburg, Cattaraugus County, NY, December 12, 2022 at the Town Hall

PRESENT: Dennis Parker, Town Supervisor • Randy LaChausse, Councilman • Michael Sternisha, Councilman • Christopher Trybus, Councilman • Dan York, Councilman

ALSO PRESENT: Tamara A Utley, Town Clerk
Dan Stang, Highway Supt.
Ron Kenjockety, SNI
Tim Mesch

Supervisor called the meeting to order at 7:01 p.m. with the Pledge of Allegiance

PUBLIC HEARING ON LOCAL LAW #1 OF 2022 – Administration & Enforcement of the Uniform Code and Energy Code: Supervisor Parker opened the public hearing at 7:02 p.m.

GOOD OF THE COMMUNITY – Supervisor Parker reported that he attended the pancake breakfast at the Perrysburg Vol. Fire Company and looks forward to the next one in January

MINUTES OF THE NOVEMBER 14TH MEETING: Motion by Councilman Sternisha, second by Councilman York to accept the minutes as submitted

**STERNISHA – AYE YORK – AYE LACHAUSSE – AYE
PARKER – AYE TRYBUS - AYE**

REPORTS:

Building & Code Enforcement Officer: none

Assessor's Report:

- Reassessment Update: Data collection is complete and the valuation process by reviewing usable sales and creating valuation models has been started. Preliminary values have been calculated and field review is complete. Property owners can expect a notice in early March that shows their preliminary assessment, approximate tax liability and information on the assessment review process.
- Renewal applications for exemptions were sent out in late November. The applications are due March 1, 2023. Applicants are encouraged to contact the Assessor's Office Monday thru Friday 8:00 AM – 5:00 PM with any questions
- Thirty-two internal reviews and twenty two building permits were reviewed for Roll Year 2023
- Five property transfers in September. More information can be found on the County website

Water Dept. Report:

- Dan Stang reported that the control panel at the Treatment Plant went out – it is temporarily on manual mode; Koester was contacted and provided a repair quote of \$7,000 to change the modules
- Meters will be manually read at the end of this month – Gowanda will continue to provide reads only for the newer meters installed in the Central Water District, therefore, the Town will not need to purchase reader equipment at this time

Sewer Report: Dan Stang reported that all is in good working order

Highway Supt. Report:

Dan Stang reported that all trucks are set for winter, a few major repairs done on trucks and sander; cutting downed trees; plowing & sanding a few times; guys did a good job repainting truck bed on the truck used for Versailles

Prospect Street FEMA project:

- FEMA denied the Town's appeal – all are in agreement that the Town should submit a second appeal;
- the Town submitted a pay application for work already completed, however, FEMA stated they won't release money until the project is completely closed out; the Town needs assistance trying to get some of the money released by FEMA as it was expended on the project during construction
- Heard from Ken Kenjockey of the SNI – the Seneca Nation is looking for bids to plow Indian Hill Road; it was suggested that the Seneca Nation contact the NYSDOT for a site evaluation as the NYSDOT used to plow Indian Hill Road

Justice Report: Justice Dankert closed two V/T cases and one Penal Law case; \$986 was the total reported to the State Comptroller

Dog Control Officer's Report:

- DCO Kathy Hagner reported fifteen delinquent license notices
- Supervisor Parker reported the Municipal Shelter Inspection Report completed 12/1/2022 was rated "Unsatisfactory" due to a missing, current contract with the Town of Dayton; Supervisor Parker is hopeful that DCO Hagner will take care of the contract with the Town of Dayton

Town Clerk / Tax Collector Report:

- Collected \$2024.25 for the month of November; \$733.23 was the town portion paid to the Supervisor
- 2023 Town/County tax bills will be mailed late December

Supervisor's Report: financial report prepared by Bahgat & Laurito-Bahgat is on file in the Town Clerk's office

CORRESPONDENCE

- Gowanda High School request for yearbook advertisement – following discussion, the Town will not submit an ad
- National Grid – routine maintenance/upgrade work on existing utility poles in the area will begin in February 2023
- Town of Persia Notice of Public Hearing December 8, 2022 at 7:00 pm pursuant to Persia Town Solar Law on the application for property located at 10212 Broadway Road, Gowanda

Introduced by Councilman LaChausse, second by Supervisor Parker:

RESOLUTION #20 OF 2022 - ARPA FUNDS EXPENDITURE

BE IT HEREBY RESOLVED by the Perrysburg Town Board to spend ten thousand dollars (\$10,000) of Town of Perrysburg ARPA funds on water district equipment, including the control panel module repair at the Perrysburg Central Water Treatment Plant

**LACHAUSSE – AYE PARKER – AYE STERNISHA – AYE
TRYBUS – AYE YORK – AYE**

OLD BUSINESS

- 2023 West Perrysburg Road Cemetery maintenance – Neither M&M or Nature's Pride are available for the Cemetery maintenance

NEW BUSINESS

- Christmas tree lighting – Highway Department will put the lights on the tree
- Audit dates for Town Justice, Town Clerk/Tax Collector/Water Billing Clerk, Perrysburg and Versailles Vol. Fire Departments – table until December 29th meeting
- Board members were provided with the January organizational resolutions for review prior to the Reorganizational Meeting/Regular Town Board meeting scheduled for January 9, 2023

BUDGET TRANSFERS & MODIFICATIONS

GENERAL FUND BUDGET TRANSFER

\$	400	from	A1990.4	Contingent Account
		To	A3510.4	Animal Control Contractual

HIGHWAY FUND

BUDGET MODIFICATION

Modify 2022 adopted budget by increasing Revenue Line DA3501 State Aid CHIPS by \$44,073 and Increasing Expenditure Line DA5112.2 CHIPS Capital Outlay by \$44,073

To reflect 2022 CHIPS, EWR, POP, & Pave-NY funding allocations

BUDGET MODIFICATION

Modify 2022 adopted budget by increasing Revenue Line DA1120 Non-Property Tax (Sales Tax) by \$50,000 and Increasing Expenditure Line DA5110.4 General Repairs Contractual by \$50,000

To adjust for increase in sales tax collections

GOWANDA PROSPECT WATER FUND BUDGET TRANSFERS

\$ 100 from GW8330.2 Purification Equipment
 To GW9030.8 Employee Benefits Social Security

\$ 1200 from GW8330.2 Purification Equipment
 To GW8330.1 Purification Personal Services

CENTRAL WATER FUND BUDGET TRANSFER

\$ 5,000 from PW8320.2 Source Supply Equipment
 To PW8320.1 Source Supply Personal Services

VERSAILLES WATER FUND BUDGET TRANSFER

\$ 500 from VW8340.2 Water Distribution Equipment
 To VW1410.4 Clerk Contractual

Motion by Councilman Sternisha, second by Councilman York to approve the budget transfers and modifications

**STERNISHA – AYE YORK – AYE LACHAUSSE – AYE
 PARKER – AYE TRYBUS - AYE**

ABSTRACT #12 of 2022, Vouchers #444–490 – Audit of Claims

General Fund Townwide	A	\$ 24,526.44		
Highway Fund Townwide	DA	\$ 23,443.27		
Gowanda Prospect St. Water	GW	\$ 30.00		
Central Water	PW	\$ 3,927.50		
Street Lighting	SL	\$ 398.92		
Special Residential	SR	\$ 1,017.55		
Special Sewer	SS	\$ 13,191.23		
Versailles Water	VW	\$ 158.10		
Total:		\$ 66,693.01		

Totals from each fund were read by the Town Clerk. Motion by Supervisor Parker, second by Councilman LaChausse to pay all audited vouchers #444 thru 490 in the amount of \$66,693.01

**LACHAUSSE- AYE STERNISHA- AYE TRYBUS - AYE
 PARKER – AYE YORK- AYE**

BOARD MEMBER COMMENTS

- Supervisor Parker reminds everyone that the end of the year Town Board meeting will be held on Thursday, December 29th at 6:00 PM

7:54PM Motion by Councilman LaChausse to adjourn

Perrysburg Town Board Meeting

December 12, 2022

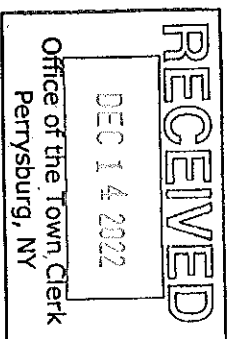
Respectfully Submitted,

Tamara A. Utley, Town Clerk

Town of Perrysburg

Code Enforcement Monthly Report for David Heckman

November 2022



Date	Time in	time out	Hours	miles	inspections	Notes
11/2/2022	1:50 PM	10:00 PM	8	19	5	Prospect, I Hill, Eaton(11880 NC) Main, Water, Buffalo, V Silver (12212 metal roof finally on, PB across st not started) W Perrysburg (PB Done) Planck, Ct Line(Sanders roof done doors and windows in) Rt39 Office, ZBA MTG, Peck Hill
11/9/2022	2:00 PM	7:00 PM	5	16		Mosher, W perrysburg, Mackinaw, I Hill, Prospect, RT 39(11254, 11272, 11401, Clark) office, peck hill
11/16/2022	1:45 PM	6:30 PM	4.75	19	4	Prospect, I Hill, Eaton(11880 NC) Division, Buffalo, V Silver (12212 NC, PB across st not started) W Perrysburg, Planck, Ct Line(Sanders NC) Rt39, Office, Peck Hill
11/23/2022						closed for holiday
11/30/2022	1:40 PM	9:00 PM	7	20	5	Mosher, W Perrysburg (10659) Mackinaw, I Hill, Prospect, Rt39 (11254, 11272, 11401, clark) office ZBA
Totals			24.75	74	14	

Town of Perrysburg
Budget Transfers
12/29/22

General Fund

Budget Transfers

\$ 200	From	A1990.4	Contingent Account
	To	A3510.4	Animal Control Contractual
\$ 2,000	From	A9010.8	Employee Benefits State Retirement
	To	A1440.4	Engineer Contractual
\$ 800	From	A9010.8	Employee Benefits State Retirement
	To	A1920.4	Municipal Dues

Highway Fund

Budget Transfers

\$ 4,474	From	DA9010.8	Employee Benefits State Retirement
	To	DA5142.4	Snow Removal Contractual

Central Water Fund

Budget Transfers

\$ 1,000	From	PW8310.4	Administration Contractual
	To	PW8320.1	Source Supply Personal Services
\$ 5,000	From	PW8310.4	Administration Contractual
	To	PW8320.4	Source Supply Contractual

Sewer Fund

Budget Transfers

\$ 3,800	From	SS1910.4	Contingency
	To	SS8130.4	Sewage Treatment & Disposal
\$ 5,000	From	SS8120.2	Sewer Collection Equipment
	To	SS8130.4	Sewage Treatment & Disposal
\$ 5,000	From	SS8120.41	Sewer Collection Contractual
	To	SS8130.4	Sewage Treatment & Disposal