

## Perrysburg Town Board

Minutes of the Regular Monthly Meeting of the Town Board, Town of Perrysburg, Cattaraugus County, NY, March 13, 2023 at the Town Hall

**PRESENT:** Dennis Parker, Town Supervisor • Randy LaChausse, Councilman • Michael Sternisha, Councilman • Christopher Trybus, Councilman

**ABSENT:** Dan York, Councilman

**ALSO PRESENT:** Tamara A Utley, Town Clerk  
Dan Stang, Highway Supt.  
Randy Barber  
Lisa Towne

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Supervisor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance

### **PUBLIC HEARING – PROPOSED RATE WATER RATE INCREASE FOR THE GOWANDA PROSPECT STREET DISTRICT**

7:02 p.m. Supervisor Parker opened the Public Hearing and read the published notice; he then noted the current rate of 0-4,000 gallon minimum of \$68.00 and 4,000 to 999,999 is \$8.39 per thousand, he stated the rate increase would be a minimum of \$78.20 for 0-4,000 gallons and \$10.26 per thousand for 4,000-999,999

Heard from Lisa Towne who inquired about the reason for the rate increase at this time; it was explained that the proposed water rate increase is due to the adopted rate increase by the Village of Gowanda for their customers; the Town is a water customer of the Village of Gowanda as we purchase water from the Village for the Prospect Street Water District

**GOOD OF THE COMMUNITY:** Supervisor Parker reported that he attended the Perrysburg Vol. Fire Company pancake breakfast

**PUBLIC COMMENTS/QUESTIONS:** Presentation by Randy Barber regarding election irregularities and audit findings in NYS

**MINUTES OF THE PREVIOUS MEETING:** Motion by Councilman Sternisha, second by Councilman Trybus to accept the minutes of the February meeting as submitted

ALL AYE MOTION CARRIED

### **REPORTS:**

**Building & Code Enforcement Officer:** Eighteen inspections and four building permits for the month of February

#### **Assessor's Report:**

- Reassessment Update: Disclosure notices have been mailed. Informal review applications are available at the Town Hall, at the main Little Valley Office and on-line at [cattco.org/reassessments](http://cattco.org/reassessments). Informal Reviews will be held at the Town Hall on Tuesday, March 14 and Tuesday, March 28<sup>th</sup>

from 9:00 am-Noon and 2:30pm-5:30pm. Property owners can call the office at 716-938-2343 or email [Assessor@cattco.org](mailto:Assessor@cattco.org)

- There were five property transfers in January. More information about the sales can be found at [www.cattco.org/real-property-and-gis/sales](http://www.cattco.org/real-property-and-gis/sales)

**Water Dept. Report:** Replaced two motherboards on heaters, they are now working; everything else is going good

Supervisor Parker inquired about getting a quote for an electronic meter reader; following discussion, Dan Stang will get a quote; discussion about how the Town will read the thirty electronic meters installed in Central Water District; property owner can call in the meter reading or they will be estimated this quarter

**Sewer Report:** Had State Chemical come out to look at the biodegreaser that is being used in the system

**Highway Supt. Report:** Plowing/sanding as needed; cold patching where needed; tree work on roadsides, mowing with excavator; equipment repairs on trucks #1 and #16 and warranty work on the excavator

**Justice Report:** Closed twenty five vehicle/traffic law cases and four animal control cases in the month of February; \$3507.00 reported to the State Comptroller

**Dog Control Officer's Report:** None

**Town Clerk Report:** Collected \$1,329.00 for the month of February; \$714.88 was the town portion paid to the Town Supervisor; respectfully ask the Town Board to adopt a resolution allowing me to attend the NYS Town Clerk's Association Conference in Syracuse from April 23-26<sup>th</sup>; the Conference is, by far, the best training sessions that I attend and this education helps me to better serve the residents of our Town; I recently renewed my Registered Municipal Clerk (RMC) certification which consisted of twenty points of approved education and twenty points in the experience category

Introduced by Councilman LaChausse, second by Supervisor Parker:

**RESOLUTION #10 OF 2023 – AUTHORIZATION OF THE TOWN CLERK TO ATTEND THE 2023 NYS TOWN CLERKS ASSOCIATION (NYSTCA) ANNUAL CONFERENCE**

**Whereas,** The New York State Town Clerks Association (NYSTCA) Conference will be held April 23-26, 2023 in Syracuse, NY

**Whereas,** Town Clerk Tamara Utley has requested to attend this year's Conference and all expenses to be funded by the Town Clerk's 2023 contractual (A1410.4) at a cost not to exceed \$1,300.00

**Now, therefore be it resolved** that Town Clerk Tamara Utley is authorized to attend said conference

LACHAUSSE – AYE PARKER – AYE STERNISHA – AYE TRYBUS – AYE

**Tax Collector Report:** In the month of February received \$91,683.31 in taxes and \$590.57 in interest payments. The Cattaraugus County Treasurer was paid \$300,000.

**Supervisor's Report:** financial report prepared by Bahgat & Laurito-Bahgat is on file in the Town Clerk's office

**NEW BUSINESS**

- Discussion about dog licensing fees, the Town currently charges \$5.00 for spayed and \$13.00 for unspayed dogs, the average in Cattaraugus County for spayed dogs is \$10.28 and the average for unspayed is \$20.56; Heard from Lisa Towne who asked that rates not be raised; table until next meeting
- Annual Update Document (AUD): the annual financial report for fiscal year ending December 31, 2022 has been filed with the NYS Comptroller by Bahgat & Laurito-Bahgat, the legal notice published in the Dunkirk paper and a copy of the report is available for review at the Town Clerk's office
- Board of Ethics needs to be updated – table until next meeting
- Town Board audit of the Supervisor's 2022 books – April 10<sup>th</sup> at 6:30 p.m.

**OLD BUSINESS**

- Water Department will take care of mowing the waterline in the Central Water District
- West Perrysburg Road Cemetery – still looking for quotes
- Clean up of cemetery near the JN Adam property – when weather is better, the Town Board will schedule a date to do the clean up; a tree is down that will need to be cleaned up

**ABSTRACT #3 of 2023, Vouchers #83 - #128 – Audit of Claims**

|                            |    |    |                  |  |  |
|----------------------------|----|----|------------------|--|--|
| General Fund Townwide      | A  | \$ | 8,254.53         |  |  |
| Highway Fund Townwide      | DA | \$ | 13,424.03        |  |  |
| Gowanda Prospect St. Water | GW | \$ | 310.16           |  |  |
| Capital Projects Fund      | H  | \$ | 630.00           |  |  |
| Central Water              | PW | \$ | 57,687.14        |  |  |
| Street Lighting            | SL | \$ | 379.61           |  |  |
| Special Residential        | SR | \$ | 398.95           |  |  |
| Special Sewer              | SS | \$ | 11,706.28        |  |  |
| Versailles Water           | VW | \$ | 1,042.13         |  |  |
|                            |    |    |                  |  |  |
| <b>Total:</b>              |    | \$ | <b>93,832.83</b> |  |  |

Totals from each fund were read by the Town Clerk. Motion by Supervisor Parker, second Councilman Sternisha by to pay all audited vouchers #83-128 in the amount of \$93,832.83

**PARKER- AYE STERNISHA- AYE LACHAUSSE - AYE TRYBUS – AYE**

**BOARD MEMBER COMMENTS**

Supervisor Parker reported that he attended two Town Board meetings in towns within Cattaraugus County, Councilman LaChausse attended one of the two meetings; found it interesting to see how other towns conduct their meetings

Supervisor Parker called for any further comments on the Prospect Street Water District proposed rate increase; there were none

The Public Hearing was closed at 8:25 p.m.

**RESOLUTION #11 OF 2023 – RATE INCREASE IN THE PROSPECT STREET WATER DISTRICT**

Motion by Supervisor Parker, second by Councilman LaChausse to increase the water rate in the Prospect Street Water District effective April 1, 2023

The new rate will be

|                        |                      |
|------------------------|----------------------|
| 0-4,000 gallons:       | \$78.20 minimum      |
| 4,000-999,999 gallons: | \$10.26 per thousand |

**PARKER – AYE LACHAUSSE – AYE STERNISHA – AYE TRYBUS - AYE**

8:27pm. Motion by Councilman LaChausse to adjourn

**Respectfully Submitted,**

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**Tamara A. Utley, Town Clerk**