

Perrysburg Town Board

Minutes of the Regular Monthly Meeting of the Town Board, Town of Perrysburg, Cattaraugus County, NY, May 8, 2023 at the Town Hall

PRESENT: Dennis Parker, Town Supervisor • Michael Sternisha, Councilman • Dan York, Councilman

ABSENT: Randy LaChausse, Councilman • Christopher Trybus, Councilman

ALSO PRESENT: Tamara A Utley, Town Clerk
Dan Stang, Highway Supt.
Tim Mesch
David Swift

Supervisor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance

GOOD OF THE COMMUNITY: Perrysburg Vol. Fire Company Chicken BBQ will be held May 21st beginning at 11:00 a.m.

PUBLIC COMMENTS/QUESTIONS: NONE

MINUTES OF THE PREVIOUS MEETING: Motion by Councilman York, second by Supervisor Parker to accept the minutes of the April meeting as submitted
YORK – AYE PARKER – AYE STERNISHA - AYE

REPORTS:

Building & Code Enforcement Officer: completed eighteen inspections, issued two building permits and one complaint violation

Assessor's Report: Informal Assessment Review Applications were reviewed in April; five percent of Perrysburg property owners contacted us about new assessments; those still not satisfied with their assessment can grieve it with the Board of Assessment Review at the Town Hall on June 7 from 4-8pm; the required form RP-524 is available on-line, at the Assessor's Office and at the Town Hall; two property transfers in March, however, these cannot be added to the system until July 1st.

Water Dept. Report: Dan Stang reported that all is going well

Sewer Report: Dan Stang reported they picked up one pump from Dunkirk Electric and two more are still there for repair

Highway Supt. Report: Spring clean up and brooming have been completed; trucks tore apart and all plow equipment painted; mowing begun although it is still very wet; getting ready to move on to paving; new truck still in Watertown

Justice Report: The following cases were closed in April: nineteen Vehicle & Traffic Law, one Penal Law and one Animal Control; Total reported to the State Comptroller was \$2713.00

Dog Control Officer's Report: Gave notice to owners of three dogs in Versailles that were running at large and are not licensed; complaint of Rottweiler with orange collar on West Perrysburg Road; April 19th Mrs. Gillis brought a dog to the DCO that had killed her chickens, it took ten days for the dog's owner to claim the dog, a restitution claim will be processed; twelve delinquent dog licenses for the month of April and four delinquent licenses for January thru March

Town Clerk Report: Collected \$1,569 for the month of April; \$360.56 was the town portion paid to the Supervisor; Thank you to the Town Board for the opportunity to attend the NYS Town Clerk Conference in Syracuse; the Association of Towns attorneys presented a General Session Hot Topics program, the NYS Department of Health was there to provide a class on Marriage Laws and the new one day Marriage Officiant Registration law along with a class for registrars on death and birth records, just to name a few. The highlight of this year's New York State Town Clerk's Association (NYSTCA) Conference was the NYS Town Clerk of the Year award presented to Little Valley (Cattaraugus County) Town Clerk Susan Koch. This award honors one of the NYSTCA members who has exhibited a high degree of professionalism in his/her office and who has contributed toward the NYSTCA purpose of promoting the educational and professional development of clerks! Congratulations Sue!

Supervisor's Report: financial report prepared by Bahgat & Laurito-Bahgat is on file in the Town Clerk's office

OLD BUSINESS

- Board of Ethics member update – table
- West Perrysburg Cemetery mowing & maintenance – received two written quotes
 - Robert Boutelle, Perrysburg \$2,000
 - Old Line LLC, East Otto \$2,250

Following discussion, motion by Councilman York, second by Councilman Sternisha to accept the quote from Robert Boutelle

YORK – AYE STERNISHA – AYE PARKER - AYE

NEW BUSINESS

- Received one IT sales quote:
 - Acme Business to upgrade Town Clerk office computer for \$1,780.21 plus \$261.49 for Microsoft Business including installation and a full Town Hall IT assessment of \$90 per hour (estimated four hours) ; following discussion, a motion was made by Supervisor Parker, second by Councilman York to accept the quote for these services

PARKER – AYE YORK – AYE STERNISHA – AYE

ABSTRACT #5 of 2023, Vouchers #169 – #202 – Audit of Claims

General Fund Townwide	A	\$ 6,975.86		
Highway Fund Townwide	DA	\$ 19,074.03		
Gowanda Prospect St. Water	GW	\$ 70.00		
Central Water	PW	\$ 2,597.24		
Street Lighting	SL	\$ 353.78		
Special Residential	SR	\$ 374.85		
Special Sewer	SS	\$ 1,960.39		
Versailles Water	VW	\$ 1,144.10		
Total:		\$ 32,550.25		

Totals from each fund were read by the Town Clerk. Motion by Supervisor Parker, second by Councilman Sternisha to pay all audited vouchers #169-202 in the amount of \$32,550.25

PARKER - AYE STERNISHA- AYE YORK - AYE

BOARD MEMBER COMMENTS

Councilman York reported that he attended the Planning Board meeting on April 12th where there was discussion on the methods for documenting use variance or special permit reviews and approvals, there was discussion on potentially updating/simplifying zoning districts, adding definitions to clarify/prevent having to make modifications to laws in the future and model Solar Law NYS template

Noted that chainsaws in Town are being stolen from properties

7:41pm Motion by Councilman Sternisha to adjourn

ALL AYE

Respectfully Submitted,

Tamara A. Utley, Town Clerk