

Perrysburg Town Board

Minutes of the Regular Monthly Meeting of the Town Board, Town of Perrysburg, Cattaraugus County, NY, January 10, 2022 at the Town Hall

PRESENT: Dennis Parker, Town Supervisor • Randy LaChausse, Councilman • Michael Sternisha, Councilman • Christopher Trybus, Councilman • Dan York, Councilman

ALSO PRESENT: Tamara A Utley, Town Clerk
Kirk Trumppore, Gowanda Water Dept
David Swift

Supervisor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance

PUBLIC COMMENTS/QUESTIONS: Statement by David Swift regarding Town Board appointment to fill vacancy

MINUTES OF THE PREVIOUS MEETINGS:

Motion by Councilman York, second by Councilman Sternisha to approve the following meeting minutes as submitted:

- December 13, 2021
- December 30, 2021
- January 3, 2022

ALL AYE MOTION CARRIED

REPORTS:

Building & Code Enforcement Officer: Completed 15 inspections and issued 3 permits

Assessor's Report: 61% of Agricultural Assessment and 40% of Senior Citizen renewal applications have been returned and are being processed as submitted; corresponded with several property owners about their assessments, tax bills and exemptions; added 6 sales for November. More information about November sales can be found at <https://maps2.cattco.org/MonthlySales/Nov2021.htm>

Water Dept. Report:

- Perrysburg processed 1,230,904 gallons for a daily average of 39,707 gallons. Did 3 UFPO's and 5 work orders; Problem with computerized backwash system at the treatment plant – Kirk will contact someone regarding repair options
- Versailles used 158,347 over the month of December for a daily average of 5,108 gallons per day. Read meters the beginning of January and repaired 2 meters
- Kirk will order a traffic repair kit for the hydrant that was hit by a car on Prospect Street

Sewer Report: Pump on Route 39 burned out due to low voltage on 2 lines, NYSEG contacted and determined to be at fault; the pump went to Dunkirk Electric for repair

Highway Supt. Report: Plowing and sanding when needed; working on equipment, rebuilt a front plow; brush cutting roadsides with excavator; working on equipment for new truck

Justice Report: Closed 33 V/T law cases and 3 animal control cases, reported \$3695 to the State Comptroller

Dog Control Officer's Report: DCO Hagner has nothing to report this month

Town Clerk/ Tax Collector Report:

- Town Clerk: collected \$1465.00 for the month of December; \$824.23 was the town portion paid to the Supervisor
- For 2021 the Town Clerk collected \$41,737.55; the Town portion paid to the Supervisor was \$17,478.03
- Tax Collector: \$281,853.64 in Town and County taxes were collected January 3rd thru 8th; \$200,000.00 has been paid to the Town Supervisor

Supervisor's Report: financial report prepared by Bahgat & Laurito-Bahgat is on file in the Town Clerk's office

TOWN BOARD AUDITS OF 2021 BOOKS

Saturday, January 8, 2022 the Town Board conducted audits of the 2021 books of the following:

- Perrysburg Volunteer Fire Dept
- Versailles Volunteer Fire Dept.
- Town Justice
- Town Clerk/Water Billing Clerk
- Town Tax Collector

In attendance were Supervisor Dennis Parker, Councilmen Randy LaChausse, Mike Sternisha, Chris Trybus and Dan York

RESOLUTION #9 OF 2022 – TOWN JUSTICE AUDIT

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to the auditing board of the town and that such records then be examined, and that fact be entered into the minutes of the Town Board proceedings,

BE IT HEREBY RESOLVED by the Perrysburg Town Board that the Town Justice 2021 books were provided and the audit completed on January 8, 2022; in attendance were Supervisor Dennis K. Parker, Councilmen LaChausse, Sternisha, Trybus and York

BE IT FURTHER RESOLVED that the 2021 Town Justice books were found to be in order and a copy of the audit report will be provided to the State of New York Unified Court System

On a motion by Councilman Sternisha, second by Councilman LaChausse to adopt Resolution #9 of 2022

**STERNISHA – AYE LACHAUSSE – AYE PARKER – AYE
TRYBUS – AYE YORK – AYE**

RESOLUTION #10 OF 2022 – SPECIAL LIAISON APPOINTMENTS

BE IT HEREBY RESOLVED by the Perrysburg Town Board to make the following special liaison appointments:

Assessor	Randy LaChausse
Buildings & Grounds	Chris Trybus, Dennis Parker & Mike Sternisha
Code Enforcement	Dan York
Dog Control	Dan York
Highway Dept	Dennis Parker
Parks	Mike Sternisha
Perrysburg Fire Dept	Randy LaChausse
Town Court	Mike Sternisha
Versailles Fire Dept	Dennis Parker
Water & Sewer	Dennis Parker & Chris Trybus

Motion by Coucilman LaChausse, second by Supervisor Parker to adopt Resolution #10 of 2022 ALL AYE MOTION CARRIED

NEW BUSINESS

Comprehensive Plan SEQR Review - Full Environmental Assessment Form Parts 1, 2 and 3, the following additions were made: Fire Protection and emergency medical services: add Versailles VFD; Parks: add Versailles Commons and Town Hall Park

Motion by Councilman York, second by Councilman Sternisha to have the Town Supervisor sign the SEQR with additions to the emergency medical services and parks sections as stated ALL AYE MOTION CARRIED

RESOLUTION #11 OF 2022 – EXPENDITURE AMENDMENT OF THE 2021/22 MUNICIPAL SNOW AND ICE AGREEMENT

WHEREAS, the Town of Perrysburg, pursuant to section 12 of Highway Law, relating to control of snow and ice on State Highways in Towns and Villages, has been requested to enter into a lump sum municipal snow and ice agreement with the State of New York for such purposed and

WHEREAS, the State of New York and the Town of Perrysburg have entered into such an agreement for a contract period of July 1, 2019 and to expire June 30, 2024

WHEREAS, this resolution will amend the estimated expenditure for the 2021/22 season by adding funding to account for increases in labor, materials, equipment and/or overall costs, per terms in paragraphs 9 and 10 in the original agreement

THEREFORE, BE IT RESOLVED, that the Supervisor of the Town of Perrysburg is hereby authorized and directed on behalf of the Perrysburg Town Board to execute this contract extension.

Motion by Councilman Sternisha, second by Councilman Trybus to adopt Resolution #11 of 2022

**STERNISHA – AYE TRYBUS – AYE LACHAUSSE – AYE
PARKER – AYE YORK – AYE**

ABSTRACT #1 of 2022, Vouchers #1 – 29 – Audit of Claims

General Fund Townwide	A	\$ 14,159.80		
Highway Fund Townwide	DA	\$ 2,539.45		
Gowanda Prospect St. Water	GW	\$ 287.36		
Fire Protection Districts	SF	\$ 152,944.00		
Capital Projects Fund	H	\$ -		
Central Water	PW	\$ 595.79		
Street Lighting	SL	\$ -		
Special Residential	SR	\$ 600.00		
Special Sewer	SS	\$ 481.33		
Versailles Water	VW	\$ 708.58		
Total:		\$ 172,316.31		

Totals from each fund were read by the Town Clerk. Motion by Councilman LaChausse, second by Supervisor Parker to pay all audited vouchers #1 thru 29 in the amount of \$172,316.31

**LACHAUSSE- AYE PARKER - AYE STERNISHA - AYE
TRYBUS – AYE YORK- AYE**

BOARD MEMBER COMMENTS

- Discussion about ARPA monies – table until next month
- Supervisor Parker stated the County provided the Town with a supply of 221 KN95 masks, following discussion the masks will be distributed to residents from the Town Clerk’s office during regular business hours
- Councilman York stated it is a good idea to provide the Town Board members contact information on the Town website; information will be provided to the Town Clerk who will add to the website

7:52 p.m. Motion by Councilman York, second by Councilman Sternisha to adjourn
ALL AYE MOTION CARRIED

Respectfully Submitted,

Tamara A. Utley, Town Clerk