

Perrysburg Town Board

Minutes of the Regular Monthly Meeting of the Town Board, Town of Perrysburg, Cattaraugus County, NY, October 12, 2021 at the Town Hall

PRESENT: Dennis Parker, Town Supervisor • Richard Gabel, Councilman • Andy Lord, Councilman • Michael Sternisha, Councilman • Lisa Towne, Councilwoman

ALSO PRESENT: Tamara A Utley, Town Clerk
Dan Stang, Highway Supt.
Dave Heckman, Code Enforcement Officer
Bob Boutelle, Deputy Town Clerk

Supervisor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance

MINUTES OF THE PREVIOUS MEETING:

- September 13, 2021 Regular Meeting
- October 4, 2021 Special Meeting

Motion by Councilman Sternisha, second by Councilwoman Towne to approve September 13, 2021 Regular Meeting minutes and the October 4, 2021 Special Meeting minutes as submitted

ALL AYE MOTION CARRIED

2022 BUDGET

Motion by Councilman Gabel, second by Councilman Sternisha to approve the 2022 Tentative Budget as Preliminary and to hold a public hearing on the 2022 Preliminary Budget on November 8, 2021 at 7:05 p.m. at the Town Hall

ALL AYE MOTION CARRIED

REPORTS:

Building & Code Enforcement Officer: Forty seven (47) inspections for the month; completed annual recertification training

Assessor's Report: STAR check delivery schedule is available online at <https://www.tax.ny.gov/pit/property/star/star-check-delivery-schedule.htm>
Corresponded with several property owners about their assessments, tax bills and exemptions; added four property transfers for the month of August

Water Dept. Report:

- Perrysburg processed 1,207,000 gallons for a daily average of 40,244 gallons. Seven UFPO and two work orders; started meter reads; delivered lead and copper results
- Versailles used 156,370 in September for a daily average of 5,212 gallons per day. Changed a PRV valve, delivered lead and copper results

Sewer Report: No maintenance or repairs this month.

- Discussion about the Sewer Agreement with the Village of Gowanda as it states all work done under the contract will be done at the discretion of the

Town of Perrysburg. Discussion about who in Perrysburg will be overseeing the sewer system then notify Village of Gowanda when work needs to be performed. Following lengthy discussion, Highway Supt. Stang will put together some job specifications for the Town Board

Highway Supt. Report: Mowing roadsides, completed oil & stoning last four roads, cutting brush along roadsides with excavator, will begin hauling sand & mixing.

Motion by Councilman Sternisha, second by Councilman Lord to declare two excavators and one dump truck as surplus equipment and to sell or auction these three pieces of highway equipment ALL AYE MOTION CARRIED

Justice Report: Judge Dankert reported the following closed cases for September: forty-one (41) V/T, two (2) Penal Law and four (4) Animal Control. \$5020 reported to the State Comptroller

Dog Control Officer's Report: DCO Hagner wrote thirty-two (32) tickets for expired licenses; picked up a stray black lab mix on Hurd Road

Town Clerk Report: Collected \$8,567.20 for the month of September. \$1,776.95 was the town portion paid to the Supervisor. The telephone provider at the Town Hall and Highway barns was changed on September 30th to save money. Bob Boutelle was hired as Deputy Town Clerk.

Supervisor's Report: financial report prepared by Bahgat & Laurito-Bahgat is on file in the Town Clerk's office

LOCAL LAW #3 OF 2021 – MARIJUANA DISPENSARIES AND ON-SITE CONSUMPTION OPT OUT

Motion by Councilwoman Towne, second by Councilman Sternisha

Be It Enacted by the Town Board of the Town of Perrysburg to introduce Local Law #3 of 2021, a law to opt out of marijuana adult-use retail dispensaries and on-site consumption licenses in the Town of Perrysburg.

Be It further resolved by the Town Board of the Town of Perrysburg to hold a Public Hearing on November 8, 2021 at 7:05 pm to hear any and all interested citizens regarding Local Law #3

TOWNE – AYE STERNISHA – AYE GABEL – AYE
LORD – AYE PARKER - AYE

NEW BUSINESS

- Trick or Treat hours in the Town of Perrysburg officially set for 5-7pm
- Christmas Tree Lighting – Hwy. Supt. will put lights on the tree so it will be lit for the holiday season
- Suppliers on utility company bills are high – these need to be reviewed for cost savings

BUDGET TRANSFERS AND MODIFICATIONS**GENERAL FUND - Budget Transfers**

\$	120	from	A1990.4	Contingent Account
		To	A1355.4	Assessor Contractual
\$	300	from	A1990.4	Contingent Account
		To	A1411.4	EZ Pass Supplies
\$	1,606	from	A1990.4	Contingent Account
		To	A1910.4	Unallocated Insurance
\$	30	from	A1990.4	Contingent Account
		To	A7550.4	Celebrations Contractual

HIGHWAY FUND

Budget Modification – Modify 2021 adopted budget by increasing Revenue Line DA3501 State Aid CHIPS by \$103,061 and Increasing Expenditure Line DA5112.2 CHIPS Capital Outlay by \$103,061

To reflect 2021 CHIPS, EWR & Pave-NY funding allocations

Budget Transfers

\$	920	from	DA9060.8	Employee Benefits Hospital & Medical
		To	DA9970.7	BAN interest
\$	1,663	from	DA9060.8	Employee Benefits Hospital & Medical
		To	DA9040.8	Employee Benefits Workers Compensation

CENTRAL WATER FUND - Budget Transfers

\$	5,000	from	PW8320.2	Source Supply Equipment
		To	PW8320.4	Source Supply Contractual

SEWER FUND – Budget Transfers

\$	5,000	from	SS1910.4	Contingent Account
		To	SS8130.4	Sewer Treatment & Disposal Contractual

Motion by Councilman Gabel, second by Supervisor Parker to approve the Budget Transfers and Modifications

GABEL – AYE PARKER – AYE LORD – AYE
STERNISHA – AYE TOWNE – AYE

ABSTRACT #10 of 2021, Vouchers #362–408 Audit of Claims

General Fund Townwide	A	\$ 12,438.34		
Highway Fund Townwide	DA	\$ 41,340.17		
Gowanda Prospect St. Water	GW	\$ 7,824.94		
Central Water	PW	\$ 22,005.41		
Street Lighting	SL	\$ 304.62		
Special Residential	SR	\$ 933.88		
Special Sewer	SS	\$ 857.01		
Versailles Water	VW	\$ 1,388.42		
Total:		\$ 87,092.79		

Totals from each fund were read by the Town Clerk. Motion by Supervisor Parker, second by Councilwoman Towne to pay all audited vouchers #362-408 in the amount of \$87,092.79

**PARKER - AYE TOWNE- AYE GABEL - AYE
LORD – AYE STERNISHA - AYE**

BOARD MEMBER COMMENTS

- Councilwoman Towne reported she has been unable to reach Planning/Zoning Board Member Rich Pecnik regarding the SEQR that is required to be completed for the Comprehensive Plan
- Councilman Lord will check with Gowanda Sewer Dept. regarding a second quote for the valves at the Route 39 pump station
- Discussion about need to update current Zoning Law
- Discussion about current contract with Village of Gowanda for water services
- Supervisor Parker would like to thank the Board for coming in early to sign vouchers this month

8:20 pm Motion by Councilwoman Towne, second by Councilman Sternisha to adjourn

Respectfully Submitted,

Tamara A. Utley, Town Clerk